



Maintenance and Accommodation Division
Transportation and Infrastructure

DTI Work Order Number

Surplus / Obsolete Furnishings & Equipment Inventory

As per Treasury Board Policy 8.01 Redistribution / Disposal of Equipment, this form to be filled out and returned to TIE prior to accepting inventory.

Name:

Department:

Location:

Phone:

Email:

Date:

(TIE Use Only)

No.	Item / Serial #	Acquired Date	Condition	Transferred from	Transferred to	Date

Authorization to transfer - Deputy Head signature or his/her designate: _____

Email completed form to: **Transportation and Infrastructure
General Services Manager
PWACCOM@gov.pe.ca**